

Date

Name of the Student:

SUBJECT: Explanation Letter for Study Program in Canada

[SALUTATION] Dear Sir or Madam,

[FIRST PARAGRAPH] Briefly introduce yourself (2-3 lines).

Study Plan

- Why do you wish to come to Canada to study (specifically at the school and in the program for which you have been accepted)?
 - Reputation of the school (Global ranking or ranking in your field)
 - Scholarship received
 - Proof that the school has specific equipment/a lab that you will be using
- Graduate students, please include:
 - Reputation of a professor under which you will be studying
 - Description of the program indicating you will use Work Integrated Learning (WIL) or other relevant elements
 - Letter confirming a Research assistant (RA) or Teaching assistant (TA) position will be offered to you
- Why aren't you pursuing a similar program in your country (or why does the Canadian program better fit your goals)?
 - Proof that local schools are low (or absent) in rankings
 - Proof that local schools do not offer WIL, TA, RA, etc.
- How will this Canadian diploma increase your employment opportunity (in your country)
 - How does this program is a good fit for you (educational/career plan and professional and educational background).

Engagement, future plan and return to home country

It is your responsibility to convince the agent that you intend to leave Canada after completing your study program and that you have important reasons to do so.

- A) Confirm that the purpose of your stay in Canada is the completion of the study program and that you intend to do everything that you possibly can to succeed in this study program.
 - Stress that you will be enrolled in a full-time study program at all times.
 - work perspectives (if you already have a job or internship offer, enclose a letter from the company)
 - Examples of job offer where a foreign diploma is mentioned (from country of origin or international organization)
 - Proof that the field of study offers good employment prospects in your home country (web pages of job searches)

B) Clearly state that you intend to leave Canada after you have completed the study program. The following information can be used to demonstrate your intentions:

- strong family bonds in your home country
- previous travel history (if you have travelled in the past, you can use this as a proof that you did return to your home country: please include proof of previous trips such as a visa or entry/exit stamps in your passport)
- If your family has a good situation despite the overall socioeconomic situation in your home country, you must demonstrate that the situation does not affect you and your return to your home country (ex: family business, investments, etc.)
- If you are on a study leave from current employer, please provide an official letter from that employer
- Letter from your employer confirming that a job offer is waiting upon return. That letter should include why you, the applicant, are such a good candidate as well as basic info on the company (ex: date founded, purpose, number of employees, annual budget, website, etc.)

C) If you have other ties to your home country (spouse, children, house, employment offer, etc.) please name them

- Spouse or children that will remain in country (provide passport or birth/marriage certificate, employment, school registration)
- Proof of ownership of residence/land/company

Family in Canada (optional paragraph, only if applicable)

If you have family in Canada, explain your relationship with them and the possibility of support during your studies, but clearly indicate that you do not intend to stay with them in Canada after completing your program.

[COMPLIMENTARY CLOSING] Yours sincerely,

[Your Signature]

[Your name]